

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

### REGULAR SESSION MEETING

April 4, 2017  
6:00 PM  
County Council Chambers

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

#### CALL TO ORDER

Ms. Dickerson called the meeting to order at approximately 6:00 PM

#### INVOCATION

The Invocation was led by the Honorable Bill Malinowski

#### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was the Honorable Bill Malinowski

#### APPROVAL OF MINUTES

**Regular Session: March 21, 2017** – Mr. Manning, moved, seconded by Mr. Malinowski, to approve the minutes as distributed. The vote in favor was unanimous.

**Zoning Public Hearing: March 28, 2017** – Ms. Myers stated the “Call to Order” should reflect Chairwoman Dickerson called the meeting to order.

Mr. Manning moved, seconded by Mr. C. Jackson, to approve the minutes as corrected. The vote in favor was unanimous.

**Special Called: March 28, 2017** – Mr. Manning moved, seconded by Mr. Rose, to approve the minutes as distributed.

Mr. Malinowski stated after reviewing the MOU provided to Council on March 24<sup>th</sup>, and subsequently approved by Council, and the “revised” MOU presented to Council at the Special Called meeting, it appears the approved MOU does not have much in the way of “teeth”. He suggested amending the MOU in the future.

Mr. C. Jackson stated he does not disagree with the Mr. Malinowski, but the fact the County has no legal authority over the organization, beyond the 5 mills, and that they are voluntarily executing the MOU the wording is more congenial in the original MOU.



#### Committee Members Present

Joyce Dickerson, Chair  
Bill Malinowski, Vice Chair  
Calvin “Chip” Jackson  
Norman Jackson  
Gwendolyn Davis Kennedy  
Paul Livingston  
Jim Manning  
Yvonne McBride  
Dalhi Myers  
Greg Pearce  
Seth Rose

#### Others Present:

Gerald Seals  
Kimberly Roberts  
Michelle Onley  
Brandon Madden  
Larry Smith  
Ismail Ozbek  
Beverly Harris  
Laura Renwick  
Janelle Ellis  
Kevin Bronson  
Tracy Hegler  
Sandra Yudice  
Shahid Khan  
Daniel Driggers  
Dwight Hanna  
Tracy Hegler  
Cheryl Johnson  
Sandra Haynes  
Rob Perry  
Arthur Braswell  
Geo Price  
Jocelyn Jennings  
Valeria Jackson  
Brad Farrar  
Quinton Epps  
Jeff Ruble  
Samuel Selph

The vote was in favor.

### **ADOPTION OF AGENDA**

Mr. Livingston moved, seconded by Ms. Kennedy, to adopt the agenda as published. The vote in favor was unanimous.

### **PRESENTATION OF RESOLUTIONS**

- a. Resolution honoring Satch Krantz for his years of service to the Riverbanks Zoo** – Mr. Rose presented Mr. Krantz with a resolution in honor of his service to the zoo.
- b. Resolution to recognize April as Fair Housing Month** – Ms. Dickerson presented resolutions to Mr. Ray Buxton, SC Human Affairs Commission, and Mr. Gilbert Walker, Columbia Housing Authority, in honor of Fair Housing Month.

### **REPORT OF THE ATTORNEY FOR EXECUTIVE SESSION**

Mr. Smith stated the following items were potential Executive Session Items:

- a. Debriefing Concerning the Management Audit Letter**
- b. Update on State Legislation**
- c. Personnel Matters (3)**

### **CITIZENS' INPUT**

**(For Items on the Agenda Not Requiring a Public Hearing)**

No one signed up to speak.

### **REPORT OF THE COUNTY ADMINISTRATOR**

- a. Debriefing Concerning the Management Audit Letter** – This item was taken up in Executive Session.

### **REPORT OF THE CLERK OF COUNCIL**

- a. Reminder: Richland 101 Graduation, April 10, 2017, 6:00 PM, Columbia Museum of Art** – Ms. Onley reminded Council of the upcoming Richland 101 Graduation.
- b. TASC Elected Official of the Year/Local Award** – Ms. Onley congratulated Chairwoman Dickerson on being awarded the 2017 TASC Elected Official of the Year.

- c. **USC Women's Basketball National Championship Parade Participation** – Ms. Roberts provided Council with details regarding their participation in the USC Women's Basketball National Championship parade.

### **REPORT OF THE CHAIR**

- a. **Personnel Matters (3)** – These items were taken up in Executive Session.

### **OPEN/CLOSE PUBLIC HEARINGS**

- **An Ordinance amending the Fiscal Year 2016-2017 Hospitality Tax Fund Annual Budget to appropriate up to \$200,000 of Hospitality Fund Balance to the SC Military Support Foundation to assist in funding for advertisement and promotion of the 2017 South Carolina Guard Air & Group Expo** – No one signed up to speak.
- **An Ordinance authorizing a deed to Vulcan Lands, Inc. for 72± Acres of Caughman Road North, in Richland County, which is a portion of TMS # 06500-01-001** – Mr. Elliott Botzis spoke in favor of this item.

### **APPROVAL OF CONSENT ITEMS**

- **17-002MA, J. Guadalupe Torres, OI to RS-MD (0.34 Acres), Inland Drive, 06015-01-20 [SECOND READING]**
- **17-004MA, Fremont Nelson, OI to RM-HD (0.5 Acres), 1646 Horseshoe Drive, 17012-01-03 [SECOND READING]**
- **17-005MA, Ryan L. Horton, RU to HI (5 Acres), Screaming Eagle Rd., 31600-02-20 [SECOND READING]**
- **Award of the contract for the Three Creeks Debris Removal Project**
- **An Ordinance Authorizing a deed to Sallie B. W. Roberts for 0.0132± Acres on Cyrus Weston Road, in Richland County, which is a portion of TMS # 32800-01-25 [FIRST READING]**
- **Solid Waste Department: Authorization to Increase Purchase Order Over \$100,000**
- **Solid Waste Department: Award of the Class 2 Solid Waste Disposal Contract**

Mr. Manning moved, seconded by Mr. Pearce, to approve the consent items. The vote in favor was unanimous.

**THIRD READING**

**16-036MA, Jeff Stallings, PDD to GC (20 Acres), 8000 Wilson Boulevard, 14400-01-03 & 14402-03-01** – Ms. Kennedy moved, seconded by Mr. Malinowski, to approve this item.

**FOR**

Pearce  
Rose  
C. Jackson  
N. Jackson  
Malinowski  
Dickerson  
Livingston  
Kennedy  
Myers  
Manning  
McBride

**AGAINST**

The vote in favor was unanimous.

**An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; so as to restructure the departments of the County** – Mr. Malinowski moved, seconded by Mr. Livingston, to approve this item.

Mr. Rose made a friendly amendment to not remove the CASA Department from under the Administrator, but to have the CASA attorneys to report directly to the County Attorney.

Mr. Livingston stated he thought the Administrator's recommendation was to not put the CASA attorneys under the County Attorney.

Mr. Seals stated the reason it is set up this way is a result of the discussions with County Council. He stated he has no objection to the CASA attorneys being under the County Attorney.

Mr. Livingston inquired if the attorneys will be making decisions that will hold the County liable in any way or do they only do something on behalf of the children.

Mr. Rose stated anytime a licensed attorney that is representing or giving legal advice under Richland's name they should answer to the County Attorney.

Mr. Livingston inquired if there has been a discussion with the Director of CASA to determine how this will work under her structure.

Mr. Rose stated he has not personally had a discussion.

Mr. Manning moved, seconded by Ms. McBride, to defer this item.

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**FOR**

Pearce  
C. Jackson  
Dickerson  
Manning  
McBride

**AGAINST**

Rose  
N. Jackson  
Malinowski  
Livingston  
Kennedy  
Myers

The motion for deferral failed.

Mr. Livingston requested a discussion take place with the Director of CASA.

Mr. Manning stated it concerns him that a major organizational change would take place without at least sharing the proposal with the director.

Ms. Myers stated these changes are to be revisited in 3 months. Council could approve the ordinance as it stands and have a discussion with the director. If any changes need to be made, Council could make those changes in the next 90 days.

Ms. McBride stated she needs clarification regarding "qualification of staff". In one area it says it requires that the "manager shall be a graduate of an accredited college or university..." Her concern is what if at the time of graduation the college was accredited and then when the person applies for a position the college is no longer accredited.

Ms. Dickerson inquired of Mr. Seals if CASA Department will still be under Administration, but the legal part or matters need to go through Mr. Smith.

Mr. Seals responded in the affirmative.

Ms. Dickerson stated the discussion on CASA has not been had in the past. The County Attorney has never informed her that the CASA attorneys needed to be under the County Attorney's supervision.

Mr. Smith stated the motion made by Mr. Rose is not something the County Attorney's Office advocated; however, to the extent Council feels it is appropriate to place the CASA attorneys under the direction of the County Attorney, he will accept the responsibility.

Mr. N. Jackson inquired if Mr. Rose's friendly amendment had been accepted by the maker of the original motion.

It was determined the friendly amendment was not accepted.

Mr. Livingston inquired if the original motion included the Administrator's original recommendation.

Ms. Dickerson responded in the affirmative.

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Mr. Livingston stated he supported the original motion, but he recommends having a conversation with CASA to decide if the ordinance should be amended in the future.

Mr. Seals stated in response to Ms. McBride's inquiry, the plan has always been to consider the super structure as it pertains to department directors and the managers and divisions will be brought back in approximately 3 months. The language Ms. McBride cited pertains to the managers and division heads, which will be reviewed at that time.

Mr. Rose inquired if the motion he proposed were to pass, would Council be able to revisit how things are working in 3 months.

Mr. Seals stated CASA is a division and all divisions are scheduled to come back to County Council in 3-4 months. The idea is for Council to review those in detail.

Ms. Dickerson requested the motion to be restated.

Mr. Rose stated the original motion is to accept what is before Council. He made a substitute motion that moves what is before Council forward, except for the four (4) CASA attorneys positions would report to the County Attorney. Other than that CASA will remain under the County Administrator.

Ms. Myers stated she supports Mr. Rose's concerns, but she would suggest going forward tonight with the original motion out of respect for the CASA Director and to have a conversation with her regarding the proposed changes.

Mr. Rose moved, seconded by Mr. Malinowski, to reconsider the vote on the motion for deferral. The vote was in favor.

Mr. Rose moved, seconded by Mr. Manning, to defer this item until the April 18<sup>th</sup> Council meeting.

<b><u>FOR</u></b>	<b><u>AGAINST</u></b>
Pearce	N. Jackson
Rose	Malinowski
C. Jackson	Livingston
Dickerson	Kennedy
Manning	Myers
	McBride

The motion for deferral failed.

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**FOR**

Pearce  
N. Jackson  
Malinowski  
Dickerson  
Livingston  
Kennedy  
Myers  
McBride

**AGAINST**

Rose  
C. Jackson

The vote was in favor of the original motion.

Mr. Livingston suggested immediately having a conversation with the CASA Director and if the discussion is favorable, staff can begin the process to amend the ordinance.

Mr. Manning stated for clarification the changes would require three readings and a public hearing.

Mr. C. Jackson stated for the record, he hopes this does not set the precedence for the way the Council conducts business. If he were a division head and found out after a meeting that he had direct reports moved to another area, he would be very disappointed in the Council.

**An Ordinance authorizing deed to the Columbia Automotive Company, LLC for .4312 Acres previously a portion of Terramont Drive, a public road, which was closed by order of the court – Ms. Myers moved, seconded by Mr. N. Jackson, to approve this item.**

**FOR**

Pearce  
Rose  
C. Jackson  
N. Jackson  
Malinowski  
Dickerson  
Livingston  
Kennedy  
Myers  
McBride

**AGAINST**

The vote in favor was unanimous.

**An Ordinance amending the Fiscal Year 2016-2017 Hospitality Tax Fund Annual Budget to appropriate up to \$200,000 of Hospitality Fund Balance to the SC Military Support Foundation to assist in funding for advertisement and promotion of the 2017 South Carolina Guard Air & Ground Expo *{This item was reconsidered at the April 18<sup>th</sup> Council meeting}* – Ms. Myers moved, seconded by Mr. N. Jackson, to approve this item.**

Ms. Myers made a friendly amendment to the ordinance to include aviation fuel in the funding request.

Mr. Livingston inquired if aviation fuel was an appropriate use of Hospitality Tax.

Mr. Seals responded in the affirmative. The aviation fuel is a part of the promotion.

<b><u>FOR</u></b>	<b><u>AGAINST</u></b>
Pearce	
Rose	
C. Jackson	
N. Jackson	
Malinowski	
Dickerson	
Livingston	
Kennedy	
Myers	
McBride	

The vote in favor was unanimous.

## **SECOND READING**

**An Ordinance authorizing a deed to Vulcan Lands, Inc. for 72± Acres on Caughman Road North, in Richland County, which is a portion of TMS # 06500-01-01** – Mr. Livingston moved, seconded by Mr. Manning, to approve this item.

Ms. Myers stated there is a change in the original document where the liability has been shifted to the County. She inquired if the County Attorney had reviewed and accepted the changes on p. 218 of the agenda packet.

Mr. Smith stated the terms negotiated by his office and the attorneys from Vulcan are reflected in the document included in the agenda packet.

The vote in favor was unanimous.

## **REPORT OF THE DEVELOPMENT AND SERVICES COMMITTEE**

- a. **Award of the Columbia High/Sandel Elementary Sidewalk** – Mr. Malinowski inquired about the normal procedure for placing sidewalks on roads under the authority of the SCDOT.

Mr. Ozbek stated there are a variety of ways sidewalks can be placed in the SCDOT right-of-way: (1) County Transportation Committee; (2) SCDOT Grants; and (3) Citizen Requests.

Mr. Malinowski further inquired why the SCDOT is not taking on full responsibility for their roads and the County is becoming involved.

Mr. Ozbek stated SCDOT is providing a grant for this particular project. They are not necessarily SCDOT or County roads. They serve the schools and community in this area.

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Mr. Malinowski stated SCDOT is giving the County 60% and we are responsible for the other 40%. In addition, Mr. Malinowski inquired if encroachment permits have been obtained for this project.

Mr. Ozbek responded in the affirmative.

Mr. Livingston moved, seconded by Mr. N. Jackson, to approve this item. The vote in favor was unanimous.

- b. An Ordinance Amending the Richland County Code of Ordinances, Chapter 5, Animals and Fowl [FIRST READING]** – Mr. Rose stated the committee forwarded this item without a recommendation. The ordinance amendment is an effort to further the County’s goal of being a “no kill” community.

Ms. Haynes stated the recommendations are as follows: (1) *Community cat diversion program*. This is the trap/neuter/release program wherein feral cats are picked up and released back into the community after they have been spayed or neutered. The cat’s ears will be tipped in order to recognize or identify the cat if it is picked up again. (2) *Managed intake process*. Animal Care officers will no longer pick up owner released animals and take them to the shelter. The responsibility will be placed back on the owner.

Mr. Rose moved, seconded by Mr. Livingston, to approve this item.

Mr. Malinowski inquired if the City of Columbia has an ordinance in place that covers the County’s proposed recommendations.

Ms. Haynes stated they have a community cat program in place.

Mr. Malinowski inquired if there was a charge for the County to pick up sick or injured owner surrendered animals.

Ms. Haynes stated there is no charge.

Mr. Malinowski requested a definition for “animalia” be placed in the ordinance.

Mr. Malinowski stated Sec. 5-1(1) Dangerous or vicious animal is too ambiguous and in Sec. 5-1(2) a definition for provocation needs to be added.

Mr. Malinowski stated Sec. 5-2 addresses pet licenses, but he believes there is an abundance of non-licensed, possible non-vaccinated, pets in Richland County. He would like to see employees that are in contact with residents during the course of their job duties, to verify any animals they come into contact with are properly licensed.

Mr. Malinowski requested Ms. Haynes bring back the reassessment of fees to Council.

Mr. Malinowski referenced Sec. 5-2(6) and inquired what the additional penalties are if the license is not applied for in a timely manner.

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Mr. Malinowski referenced Sec. 5-3(3): "registration must be accompanied by proper documentation...The Animal Care Director shall make the final decision on whether the documentation is sufficient to meet the requirements of this section." He suggested including in the ordinance an explanation of what proper documentation is.

Mr. Malinowski referenced Sec. 5-4(b) *Scope*. "...shall apply only to healthy free roaming and Community Cats. Well socialized, friendly, or abandoned house pets..." and inquired how someone would know if the pet has been abandoned.

Mr. Malinowski requested clarification if the days given a person to pay the fine, redeem, etc. are business days or calendar days.

Ms. McBride inquired if Animal Care has any data regarding where the majority of the cats are being picked up. She expressed concern with releasing the cats back into the lower income areas.

Ms. Kennedy expressed concern with releasing the animals back into the communities at all. She believes it is a waste of taxpayers' money to pick up an animal and then release them back into the same neighborhoods.

Mr. Rose requested Ms. Haynes to bring back responses to the questions raised during the discussion on this item.

Ms. Kennedy requested some alternatives to be proposed besides the trap/neuter/release program.

Mr. C. Jackson requested the number of cats presently being picked up in the course of a year.

<b><u>FOR</u></b>	<b><u>AGAINST</u></b>
Pearce	Malinowski
Rose	Kennedy
C. Jackson	Manning
N. Jackson	McBride
Dickerson	
Livingston	
Myers	

The vote was in favor.

- c. **Policy for Monitoring and Distributing County funds to Non-County Entities** – Mr. Rose stated this item is to set internal controls for monitoring the distribution of County funds. The committee forwarded this item to Council with a recommendation for approval. The vote in favor was unanimous.

## THE ADMINISTRATION AND FINANCE COMMITTEE

- a. **Solid Waste Department: Award of the contract for a Solid Waste Collection Route Management System** – Mr. Pearce stated the committee recommended awarding the contract to Fleetmind.

Mr. Malinowski stated he received the following response to his question about how much savings the County could expect: “The County should see a return on investment within the first two (2) years.” The County plans to spend over \$8 million, so he is curious what the return on investment will be over the six (6) year period.

Mr. Braswell stated there is an initial investment of approximately \$1 million. The annual cost to the County is approximately \$4,900 for operation of the system. The \$9,800 monthly maintenance fee is split with the haulers. The haulers will be responsible for maintaining and replacing any damaged equipment.

Mr. Malinowski stated at \$500,000 per year for 6 years, it would still be \$3 million. And then you have to include the \$1 million initial investment. What is the savings over the 6 year period?

Mr. Braswell stated the annual costs to the County will be approximately \$60,000. He further stated, it is hard to calculate the savings. The County will be able to save in two ways:

(1) The haulers are paid by what is considered a serviceable cart, which means that homeowner is paying for that service. Right now there are carts assigned to houses by certificate of occupancy and if someone leaves the cart would stay there, but no one is paying for that service. The system will give the County a better indication of how many carts are in place and the service is being paid for.

Mr. Malinowski inquired why the carts would be picked up if the service is not being paid for.

Mr. Braswell stated presently the haulers pick up any cart that is beside the road.

The vote was in favor of the committee’s recommendation.

- b. **Solicitor’s Office: Approval of Victim of Crime Act (VOCA) Special Solicitation Grant** – Mr. Pearce stated the committee recommended approval of the in-kind match of \$134,626. The vote in favor was unanimous.
- c. **An Ordinance Amending the Fiscal Year 2016-2017 General Fund Annual Budget to appropriate Forty Thousand Ninety Dollars (\$40,090) to increase funding to the Board of Voter Registration & Elections Department for the upcoming State House of Representatives District 70 Special Election for Richland and Sumter counties [FIRST READING]** – Mr. Pearce stated the committee recommended approval this item in the amount of \$40,090; however, prior to tonight’s meeting Mr. Selph advised him that amount is incorrect.

Mr. Manning inquired as to where the amount approved by the committee came from.

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Mr. Pearce stated the Elections Department provided the amount to the committee at the committee meeting.

Mr. Malinowski stated when the committee received the dollar amount from the Elections Department; he requested the dollar amount be reflected in the documentation provided to Council. In addition, the information reflects Richland County is paying for a special election for Richland and Sumter counties. The State law requires the County only pay for their County's portion of the election costs.

Ms. Dickerson stated she constantly requests when figures are brought before Council that the information provided be accurate. Every time Council votes, there seems to be a problem with the numbers. The committee voted for \$40,000. Until the County Administrator can assure her the numbers are correct, she cannot support anything above \$40,000.

Mr. N. Jackson stated there were two sets of numbers presented at the committee meeting and the committee requested Mr. Selph to provide the correct figure by the Council meeting.

Mr. Selph stated, at the behest of County Council, the Department of Elections and Voter Registration was requested to provide the costs for staff and part-time staff. The budget amendment that was presented at the committee meeting did not include those figures. He accepted full responsibility for the figures being incorrect. The total cost to conduct the three (3) elections is \$87,864.00.

Ms. Myers inquired if the figures include any setoff from what the State will reimburse.

Mr. Selph stated the figure does not include the percentage the State will reimburse, but he does not have the percentage the State will reimburse.

Mr. Malinowski asked for clarification on which counties the funding is to be used for.

Mr. Selph stated the funding is only for Richland County and the documentation will be corrected prior to the next Council meeting.

Mr. Malinowski requested a further breakdown of the election day workers (p. 275 – agenda packet).

Mr. Selph stated the County has approximately 13,900 voters, which will require 48 machines and 57 poll workers for each election.

Mr. Pearce inquired if the item were deferred if it would cause a hardship on the Elections Department.

Mr. Selph stated he does not believe it would.

Mr. Pearce moved to defer this item one meeting to allow the Elections Department an opportunity to distribute accurate information and address the questions of Council.

Mr. Livingston stated this item requires three (3) readings and public hearing; therefore, he suggests proceeding with First Reading.

Mr. Pearce withdrew his motion for deferral.

Mr. Pearce moved, seconded by Mr. Livingston, to give First Reading approval to the item and request Mr. Selph to bring back the additional information requested.

The vote in favor was unanimous.

- d. Increase Annual Leave for Employees** – Mr. Pearce stated the committee recommended Council approve to increase annual leave for County employees to the following:

0-5 Years = 10 days  
5-10 Years = 15 days  
10-15 Years = 20 days  
15-20 Years = 20 days  
20+ Years = 20 days

In addition, to add an additional holiday that is not a designated day but an optional day for County employees.

Mr. N. Jackson stated when the County has to compete with the State, or other entities, the amount of annual leave and/or having to begin accruing vacation time anew hurts in the recruitment efforts for qualified employees.

Mr. N. Jackson made a substitute motion to adopt the State's annual leave policy. The motion dies for lack of a second.

The vote was in favor of the committee's recommendation.

**POINT OF PERSONAL PRIVILEGE** – Mr. Manning stated Council should take a minute and make sure everyone is clear. We looked at what the City of Columbia did, what the State did, what Lexington did, what other counties did across the State. And what we did tonight was we increased, for those with longevity, the number of days they'll get vacation to spend time with their family doing the things they want to do, above what it has been, up until this point. And we brought more days in, earlier and over the long haul. In addition, Council gave them an extra holiday of their choosing. He felt it was pretty significant what the Council did for employees and future employees of Richland County.

#### **REPORT OF THE ECONOMIC DEVELOPMENT COMMITTEE**

- a. An Ordinance Authorizing the execution and delivery of a fee in lieu of tax agreement by and between Richland County and (Project Feng) (the "Company"); the execution and delivery of**

**an infrastructure finance agreement by and between Richland County and the Company; the execution and delivery of such documents as may be necessary to effect the intent of this**

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**ordinance; and other matters related thereto [FIRST READING BY TITLE ONLY] – Mr. Livingston stated the committee recommended First Reading by Title Only approval of this item. The vote in favor was unanimous.**

## **REPORT OF THE RULES AND APPOINTMENTS COMMITTEE**

### **I. NOTIFICATION OF APPOINTMENTS**

- a. Central Midlands Council of Governments – 2 – Mr. Malinowski stated the committee recommended appointing Ms. Susan Brill to the Central Midlands Council of Governments. The vote in favor was unanimous.**
- b. Airport Commission – 2 (One applicant must reside within one mile of the airport) – Mr. Malinowski stated the committee recommended appointing Ms. Lindsey Ott and Mr. Timothy Alexander Mousseau. Mr. Mousseau will fulfill the neighborhood resident requirement. The vote in favor was unanimous.**
- c. Business Service Center Appeals Board – 2 (One applicant must be an attorney; the other must be a CPA) – Mr. Malinowski stated the committee recommended appointing Mr. John F. Hamilton. The vote in favor was unanimous.**

## **REPORT OF THE CLERK'S OFFICE AD HOC COMMITTEE**

### **a. Clerk of Council Office Visits**

- 1. Dates**
- 2. Transportation**
- 3. Council Participation**

Ms. Myers stated the committee recommended visiting the Greenville, Spartanburg, York and Charleston County Clerk's Offices. The proposed dates are April 20<sup>th</sup> and 21<sup>st</sup>. Mr. Seals agreed to provide transportation for the visits and full Council participation is encouraged. If any Council members would like to attempt, please coordinate with the Clerk's Office.

- b. Re-advertisement of Clerk of Council Position – Ms. Myers stated the committee reviewed, in conjunction with the Human Resources Department, the Clerk of Council's scope of duties and the previous advertisement for the position. Proposed changes will be circulated to full Council prior to the position being re-advertised.**
- c. Reconfiguration of Office Space – Ms. Myers stated there are plans to reconfigure the Chair's office space to provide Council member's with office space in which to work. The plan is for Council members to share the space. Filing cabinets and an additional desk will be added to the room to allow multiple Council members to work. The Chair will move into the smaller Council office to allow for the reconfiguration of the existing office space.**

The Administrator's Office will present the proposed reconfiguration to committee and ultimately Council prior to any work beginning.

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In response to Ms. Kennedy's inquiry as to how many Council members utilize office space at the Administration building on a regular basis, Mr. C. Jackson stated he utilizes office space weekly to meet with constituents.

Mr. Pearce expressed concern with reconfiguring the office space since the conference room portion of the room is frequently used due to a shortage in meeting space.

Ms. Myers stated there is not a recommendation to take the conference space away, but to simply add an additional desk and filing space.

Mr. Manning stated the smaller Council office can be reserved through the Clerk's Office, which he does on occasion, to hold meetings with constituents. It is his understanding there will be an office with 2 desks; therefore, both desks may be taken or a Council member could be meeting with a constituent and another Council member could come in to utilize the additional desk. He requested clarification on how this would work for those Council members that meet with their constituents in the Council offices.

Additionally, he stated he felt it was backwards to work on the scope of the Clerk's position description and then go and visit the other Clerk's Offices.

In response to Mr. Manning's concerns regarding the Clerk's office visits, Ms. Dickerson stated the Clerk's Office Ad Hoc Committee wanted to tour the other offices to ensure the Richland County offices are state of the art.

### **BUDGET AD HOC COMMITTEE**

- a. **Midlands Technical College Capital Project Request** – Ms. Myers stated Midlands Technical College needs greater bonding ability in order to build a new Workforce Development facility on the Beltline Campus. They have proposed an additional 0.5 mill and the committee recommended approval of their request to include the additional .05 mill in their budget.

Mr. Malinowski requested information regarding the impact the additional 0.5 mill will have on the taxpayers in Richland County.

Mr. Manning inquired if this is a form of preapproval to get into the budget process. He stated he was somewhat confused with the process compared to how it has worked in the past. There are now organizations coming to a committee of Council to present what they are looking to have in their budget. What does it tell the organization? If the item is not approved does that mean the organization cannot include it in their budget?

Ms. Myers stated the organization is asking to be allowed to present in their formal budget an additional 0.5 mill above the 1.5 mills, which will take them to 2 mills. The 0.5 mill will be used for the Workforce Development building. The issue was could they put the additional millage in the

budget and seek a bond based up on the additional millage. However, it will not be approved until it appears in the complete budget.

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Mr. Rose stated there are items coming out of the Budget Ad Hoc Committee and Council is being asked to take action, but there is no action. The items are simply being forwarded to the budget, which Council would already be taking up. He feels like Council is approving something because this is getting the ball rolling.

<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Pearce	Rose	Livingston
C. Jackson	Malinowski	
N. Jackson	Kennedy	
Dickerson		
Myers		
McBride		

The vote was in favor.

- b. Sheriff's Facility** – Ms. Myers stated the Sheriff's Department is requesting Council approve their purchase of the SCANA Building on Shakespeare Road in the biennial budget process. The building will accommodate the current needs and growth of the Department. The committee recommended approval of this item.

Ms. Kennedy inquired about what services will be consolidated and/or relocated to this facility (i.e. community satellite offices, etc.)

Deputy Chief Cowan responded to Ms. Kennedy's inquiry. He stated the main headquarters and satellite office would stay in their present locations. The laboratory facilities from the main headquarters building would be expanded. The forensic science, crime scene investigations and fleet services would be located in the new facility.

Ms. Myers stated the \$1.3 million is the cost to purchase the building; Phase I and II would follow and be included in the biennial budget process.

Mr. Malinowski inquired if the County receives any funding from SLED for the lab work conducted.

Deputy Chief Cowan stated the Sheriff's Department does not do any lab work for SLED. The lab work conducted is for the benefit of the citizens of Richland County. The lab is able to process crimes expeditiously from vandalism to homicide without having to depend on SLED.

Mr. Malinowski inquired if all of the cases are Richland County cases.

Deputy Chief Cowan stated 90% of the cases are done for Richland County. Any case that is done for another agency is charged a fee for the consumables and personnel.

Mr. Malinowski requested the current annual costs for the evidence storage space.

Deputy Chief Cowan stated the information was provided in a PowerPoint to Council in January, but he can provide a hard copy to Mr. Malinowski.

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Mr. Malinowski inquired about the current square footage for the services currently being provided.

Deputy Chief Cowan stated the current services utilize 7,800 square feet, plus ten (10) Conex trailers, for a total of approximately 15,000 square. The new facility has approximately 100,000 square feet.

The vote was in favor.

- c. **Council Motion: Imposing a uniform service charge on tax exempt property** – Ms. Myers stated this item was discussed in committee. The committee held this item in committee and requested staff to provide additional information and options.

### **OTHER ITEMS**

**A Resolution to appoint and commission Shahid Khan, Charles M. Shugart, Jerry Driggers, Adam Frick, Carla Lamb, Tariq Hussain, Bob Jennings, as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County** – Mr. Pearce moved, seconded by Mr. Livingston, to approve this item. The vote in favor was unanimous.

### **CITIZENS' INPUT**

#### **(Must Pertain to Items Not on the Agenda)**

Ms. Sherry Feggins spoke in regarding to her displeasure with how she was treated by Richland County Recreation Commission staff.

Mr. Toney Forrester continued his “story” from the previous Council meetings.

**POINT OF PERSONAL PRIVILEGE** – Mr. Malinowski recognized that A’ja Wilson’s father was in the audience.

### **EXECUTIVE SESSION**

*Council went into Executive Session at approximately 8:12 p.m.  
and came out at approximately 8:52 p.m.*

- a. **Debriefing Concerning the Management Audit Letter** – No action was taken.
- b. **Update on State Legislation** – No action was taken.
- c. **Personnel Matters (3)** – No action was taken.

### **MOTION PERIOD**

**a. In order not to discriminate, or have the appearance to discriminate, I move that all outside agencies receiving funding through Richland County are subject to the same, or similar, MOU to Richland County Council  
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**that of the Richland County Recreation Commission [N. JACKSON and MYERS]** – This item was referred to the A&F Committee.

- b. Direct Legal to research what is required to enact a parking ordinance in communities/subdivisions [McBRIDE]** – This item was referred to the D&S Committee.
- c. I move to require that all municipal utility service providers must request consent and approval from Richland County Council prior to extending or accepting water and sewer infrastructure within the unincorporated boundaries of Richland County [MALINOWSKI]** – This item was referred to the D&S Committee.
- d. Richland County will look into the use of various bond attorneys doing business within Richland County in an effort to spend taxpayer dollars in a more equitable way with the legal profession. [MALINOWSKI]** – This item was referred to the A&F Committee.
- e. While Richland County is moving in this direction, for the record I move that Richland County staff review budgets for entities receiving tax dollars to confirm all spending is done to only promote the mission of that entity. Any dollars not spent toward the mission will not be awarded at budget time. [MALINOWSKI]** – This item was referred to the A&F Committee.
- f. Resolution recognizing USC Women’s Basketball team and MOP A’ja Wilson from Lower Richland Hopkins SC District 11 as National Champions [N. JACKSON]** – Mr. Pearce moved, seconded by Mr. Malinowski, to adopt a resolution honoring the USC Women’s Basketball team and MOP A’ja Wilson. The vote in favor was unanimous.
- g. Richland County lost millions of dollars by not collecting taxes on (SOB) for the past five years. I move that the Legal Department along with Administration explore recovering the funds from Sexual Oriented Businesses directly or from the former Assistant County Administrator who defied Council’s directive and ordering staff not to pursue collection or fines [N. JACKSON]** – This item was referred to the A&F Committee.

## **ADJOURNMENT**

The meeting adjourned at approximately 8:58 PM.

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Joyce Dickerson, Chair

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Bill Malinowski, Vice-Chair

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Calvin "Chip" Jackson

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Norman Jackson

\_\_\_\_\_  
Gwendolyn Kennedy

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Paul Livingston

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Jim Manning

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Yvonne McBride

\_\_\_\_\_  
Dahli Myers

\_\_\_\_\_  
Greg Pearce

\_\_\_\_\_  
Seth Rose

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council